

Job Posting

The Estevan Art Gallery and Museum is currently seeking a full-time GALLERY EDUCATOR to fill in for a one year maternity leave starting November 30, 2008. Estevan is a dynamic, rapidly developing city in southeast Saskatchewan offering excellent medical, educational and recreational facilities, as well as challenging and diverse employment opportunities.

Duties include:

- Developing, scheduling, and conducting in-house school curriculum based tours of exhibits
- Conducting interpretive tours of the gallery and NWMP Museum for all ages
- Applying for grants and assisting in the development of the gallery's education budget
- Developing educational arts programs, such as workshops, classes, and demonstrations, for all age groups, including those with special needs
- Assisting in the set-up and take down of exhibits
- Designing displays, brochures, posters and other promotional material for the gallery
- Providing reports to the Board of Directors regarding activities
- Assisting the Director / Curator in intermittent endeavors

Qualifications:

- A Bachelor of Education or Fine Arts, or equivalent
- Demonstration of interest and involvement in the arts
- Strength and mobility to perform required physical duties
- Good written and verbal communication skills
- Excellent problem solving and decision making ability
- Experience working with children a definite asset

Consideration may be given to the provision of training. Wage will be discussed pending a formal interview. Interested candidates should apply with a current Resume / Curriculum Vitae and two reference letters to:

Griffith Aaron Baker
Director / Curator
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